



<b>For Internal Use Only</b>	
Application taken by _____	Date _____
Manager/Date _____	Salesperson _____
Credit Terms _____	Credit Line _____
Comments _____	
Credit Dept./Acct # _____	C/L Assigned _____
Credit Manager/Date _____	

## CREDIT APPLICATION

**TO OUR VALUED CUSTOMER:**

It is our goal to provide you with the best most efficient service available. In order for us to expedite the processing of this Credit Application, we request that you complete the application fully and have it signed by an Owner or authorized Officer where indicated. - PLEASE PRINT CLEARLY - Thank you.

**COMPANY NAME:** \_\_\_\_\_

**Business Address:** \_\_\_\_\_  
Street or P. O. Box

City \_\_\_\_\_ State \_\_\_\_\_ Zip + 4 code \_\_\_\_\_

**Shipping Address:** \_\_\_\_\_  
Street

City \_\_\_\_\_ State \_\_\_\_\_ Zip + 4 code \_\_\_\_\_

**Business Phone:** \_\_\_\_\_ **Fax #:** \_\_\_\_\_

**E-Mail Address:** \_\_\_\_\_ **Mobile #:** \_\_\_\_\_

**TYPE of Business:** Residential Roofing Contractor \_\_\_\_\_ Siding Contractor \_\_\_\_\_ <sup>Owner</sup> Insulation Contractor \_\_\_\_\_  
 Commercial Roofing Contractor \_\_\_\_\_ General Contractor \_\_\_\_\_ Remodeling Contractor \_\_\_\_\_  
 Other \_\_\_\_\_ Explanation: \_\_\_\_\_

**TYPE of OWNERSHIP:** CORPORATION \_\_\_\_\_ If yes, month/year Incorporated \_\_\_\_\_  
 PROPRIETORSHIP \_\_\_\_\_ PARTNERSHIP \_\_\_\_\_ If yes, list names / addresses of all partners below:

**FULL NAME OF OWNER OR OWNERS (OR AUTHORIZED OFFICER(S) OF THE COMPANY): LIST HOME ADDRESS AND PHONE NUMBER FOR ALL PARTNERS OR FOR PROPRIETORS.**

**Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**Home Phone Number:** \_\_\_\_\_ **Social Security #:** \_\_\_\_\_

**Home Address:** \_\_\_\_\_  
Street  
 \_\_\_\_\_  
City State Zip + 4 code

**Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**Home Phone Number:** \_\_\_\_\_ **Social Security #:** \_\_\_\_\_

**Home Address:** \_\_\_\_\_  
Street  
 \_\_\_\_\_  
City State Zip + 4 code

If additional names should be added, please include on separate sheet of paper and attach to Application.

Will you furnish, upon request, current financial statements? Yes \_\_\_ No \_\_\_

Have you or partner(s) ever filed bankruptcy, either personal or corporate? Yes \_\_\_ No \_\_\_  
 If yes, when \_\_\_\_\_

# BANK REFERENCES

<u>Bank Name</u>	<u>Loan (Bank) Officer</u>	<u>Phone Number</u>
<b>Personal</b> _____	<b>Business</b> _____	
<b>Checking(s) Account #:</b>	_____	
	_____	
<b>Loan(s) Account #:</b>	_____	
	_____	

\*\*\*\*\* FOR BANK USE ONLY\*\*\*\*\*

**ATTENTION:** \_\_\_\_\_ **Fax #** \_\_\_\_\_

The applicant named below has requested credit from us. We would appreciate your cooperation in helping us to make a fair credit determination. All information will be held in strict confidence.

**Southern Roof Center Credit Dept.**  
Tel. # 770-246-3430

**Southern Roof Center / JGA Corp. – FAX # 770-840-7358**  
2200 Cook Dr.  
Atlanta, Ga. 30340

**CREDIT APPLICANT:** \_\_\_\_\_

**Type of Account:** **Business** \_\_\_\_\_ **Personal** \_\_\_\_\_

<b>Checking Acct #.</b> _____	_____
<b>Account Opened</b> _____	<b>Average Balance</b> _____
<b>Return Check(s)</b> Yes _____	No _____

<b>Savings Acct #.</b> _____	_____
<b>Account Opened</b> _____	<b>Average Balance</b> _____

**Credit Line:** \$ \_\_\_\_\_ **Unused:** \$ \_\_\_\_\_

<b>Loan(s) Acct #.</b> _____	_____
<b>Account Opened</b> _____	<b>Loan(s) Balance</b> _____
<b>Monthly Installments</b> _____	_____

**ATTENTION APPLICANT:**

Most Banks require a customer signature before releasing any information. To prevent any delays in processing your application for credit, please sign this form where indicated authorizing your Bank to release the above information.

\_\_\_\_\_  
**Customer Signature** Date: \_\_\_\_\_

## TRADE REFERENCES

Other Building Materials Suppliers / Not other Contractors - Active over past 12 months

(1)			
	Name	Address	Phone Number
(2)			
	Name	Address	Phone Number
(3)			
	Name	Address	Phone Number
(4)			
	Name	Address	Phone Number

## ACCOUNT SET UP INFORMATION

Types of material: \_\_\_\_\_

\_\_\_\_\_ Estimated monthly purchase \$ \_\_\_\_\_

County business is located in \_\_\_\_\_

If Branch or Division, Location of Home Office: \_\_\_\_\_

Sales Tax Status: Taxable \_\_\_\_\_ Non-Taxable \_\_\_\_\_ Federal I. D. # \_\_\_\_\_

If Non-Taxable, please attach a copy of your STATE TAX EXEMPTION CERTIFICATE.

Are Purchase Orders Required? No \_\_\_\_\_ Yes \_\_\_\_\_

If yes, Purchasing Agent / Primary Contact Name:

Name	Telephone Number
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Are Job Names Required? No \_\_\_\_\_ Yes \_\_\_\_\_

Accounts Payable Contact: \_\_\_\_\_

Name	Telephone Number
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Authorized Purchasers: \_\_\_\_\_

Special Delivery Instructions: \_\_\_\_\_

Back Orders O.K.: \_\_\_\_\_ Substitutes O.K.: \_\_\_\_\_

The above information is for the purpose of obtaining credit and is warranted to be true. Applicant hereby authorizes the firm to whom this application is made to investigate the references listed, pertaining to its credit and financial responsibility and to answer questions about its credit experience with applicant. Applicant represents that it is financially able to meet commitments made and agrees to pay invoices in accordance with the terms and conditions as set forth in this credit application.

SIGNATURE REQUIRED	(Printed) NAME	TITLE/DATE
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ACCOUNT TERMS AND CONDITIONS ON BACK PAGE - PLEASE READ CAREFULLY.

## TERMS AND CONDITIONS / ACCOUNT AGREEMENT

**DELIVERY** - Delivery of all goods sold by seller shall be F.O.B. seller's warehouse. Seller is not liable for any damages, resulting from any late delivery or non-delivery of goods. Deliveries made inside lot line are made at customer's risk with respect to any damages to sidewalks, driveways, buildings, trees, shrubbery, lawns and septic tanks, etc. In the event that customer elects not to have a representative on a job site, said customer elects the responsibility for the correctness of the count as shown by Southern Roof Center / JGA Corp's delivery ticket.

**LIMITATION AND EXCLUSION OF WARRANTIES** - SELLER MAKES NO WARRANTIES AS TO THE GOODS SOLD TO APPLICANT, WHETHER ORAL, WRITTEN, EXPRESS OR IMPLIED, INCLUDING IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, WHICH ARE HEREBY DISCLAIMED.

**LIMITATION AND EXCLUSIONS OF DAMAGES** - IN NO EVENT SHALL SELLER BE LIABLE FOR SPECIAL, INDIRECT OR CONSEQUENTIAL DAMAGES, INCLUDING, BUT NOT LIMITED TO, LOST PROFITS AND LOST FUTURE PROFITS.

**PAYMENT** - Payment shall be made by Applicant in accordance with the invoicing terms clearly stated on each invoice. A late payment charge of ONE AND ONE-HALF PERCENT (1 1/2%) per month, which is an annual percentage rate of EIGHTEEN PERCENT (18%), or the maximum rate allowed by law, shall be applied to all bills remaining unpaid on the date of the next billing. Payments will be applied to interest first, then to principal.

**RETURN CHECK CHARGES** - Seller will charge Applicant a Return Check Charge of twenty-five dollars (\$25.00) or the maximum amount allowed by law for each check which is returned to Seller unpaid by Applicant's bank. This charge will be made by Seller regardless of the reason Applicant's check is returned.

**RETURN MATERIAL(S)** - No item may be returned for credit later than fifteen (15) days after delivery. Return items must be accompanied by a sales ticket. Special order items or items not in saleable condition shall not be accepted for credit. A restocking fee will be charged on all returned items, or items picked up by Seller's truck.

**SECURITY INTEREST** - Applicant agrees that Seller has a Security Interest in goods sold hereunder. Applicant will cooperate and take any action reasonably necessary to assist Seller in filing or perfecting any lien rights or security right to which Seller may be entitled in connection with the sale of any goods to Applicant.

**VALID EXISTENCE** - If Applicant is a partnership or a corporation, Applicant hereby warrants that it is duly organized and validly existing. Applicant agrees to maintain its good standing and valid existence until all obligations owed to Seller have been fully paid and satisfied.

**COLLECTION** - If collection efforts become necessary, Applicant agrees to pay all costs of collections including 15% of principal and interest owed as attorney's fees.

**FORCE MAJEURE** - Seller shall not be liable for any failure to deliver, if such failure has been occasioned by fire, embargo, strike, failure to secure materials from usual source of supply, or any circumstances beyond Seller's control which shall prevent the Seller from making deliveries in the normal course of its business. Seller shall not, however, be relieved from making delivery, nor the Applicant from accepting delivery at the agreed price, when the causes interfering with the deliveries shall have been removed.

**CREDIT APPLICATION** - The Applicant(s) agree(s) that a copy of this Credit Application bearing a facsimile copy of the signature(s) of the Applicant(s) shall be binding upon the Applicant(s) by Southern Roof Center / JGA Corp. Notwithstanding the foregoing, the Applicant(s) agree(s) to provide Southern Roof Center / JGA Corp with the original of the Credit Application bearing the original signature(s) of the Applicant(s) if requested by Southern Roof Center / JGA Corp.

**GENERAL** - These Terms and Conditions shall be construed and enforced according to the laws of the State of Georgia and the parties hereto agree to submit to the jurisdiction of the courts of Gwinnett County in the State of Georgia. Unless Seller receives prior written notification from Applicant(s) to the contrary, all employees of Applicant have express authority to make any purchase from Seller in accordance with these Terms and Conditions. Failure to provide an appropriate sales tax exemption number will result in the assessment of sales taxes for all purchases. The invalidity in whole or in part of any provision hereof shall not affect the validity of any other provision. Any action by or on behalf of Applicant(s) for breach of these TERMS and CONDITIONS must be commenced within one (1) year after the cause of action has occurred.

# GUARANTY

THE undersigned \_\_\_\_\_  
Print your Name ("Guarantor")

Is \_\_\_\_\_ of \_\_\_\_\_  
Title Business Name ("Business")

AS A FURTHER inducement to Southern Roof Center to extend credit on an ongoing open account basis to above Business, GUARANTOR hereby unconditionally guarantees the payment to Southern Roof Center of all sums due from time to time under BUSINESS'S open credit account with Southern Roof Center. GUARANTOR further covenants and agrees to indemnify and hold harmless Southern Roof Center from all losses sustained or incurred by reason of any failure of BUSINESS to make payments when due under its open credit account with Southern Roof Center, or the failure of GUARANTOR to perform this guaranty. It is expressly agreed that in the event of any failure of BUSINESS to pay when required under the open credit account, the GUARANTOR will, upon demand, cure such default; and that no exercise, delay in exercising or failure by Southern Roof Center to exercise any rights under the Credit Agreement/Application, open credit account, or this Guaranty shall be deemed a waiver of such right, nor shall it impair this Guaranty.

It is further agreed, the undersigned hereby consent(s) to Southern Roof Center obtaining a non-business consumer credit report on the undersigned in order to further evaluate the credit worthiness of the undersigned as a principal, proprietor, or guarantor of the Application in connection with the extension of business credit contemplated by the execution and submission of this document. The undersigned further authorizes Southern Roof Center to obtain additional consumer credit reports on the undersigned from time to time in connection with the extension of, or continuation of, such business credit. The undersigned individual(s) hereby knowingly consents to the use of such report in any manner consistent with the Federal Fair Credit Reporting Act as contained in 15 UC, 1681, et seq.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_ SS # \_\_\_\_\_

Spouse's Signature: \_\_\_\_\_ SS # \_\_\_\_\_